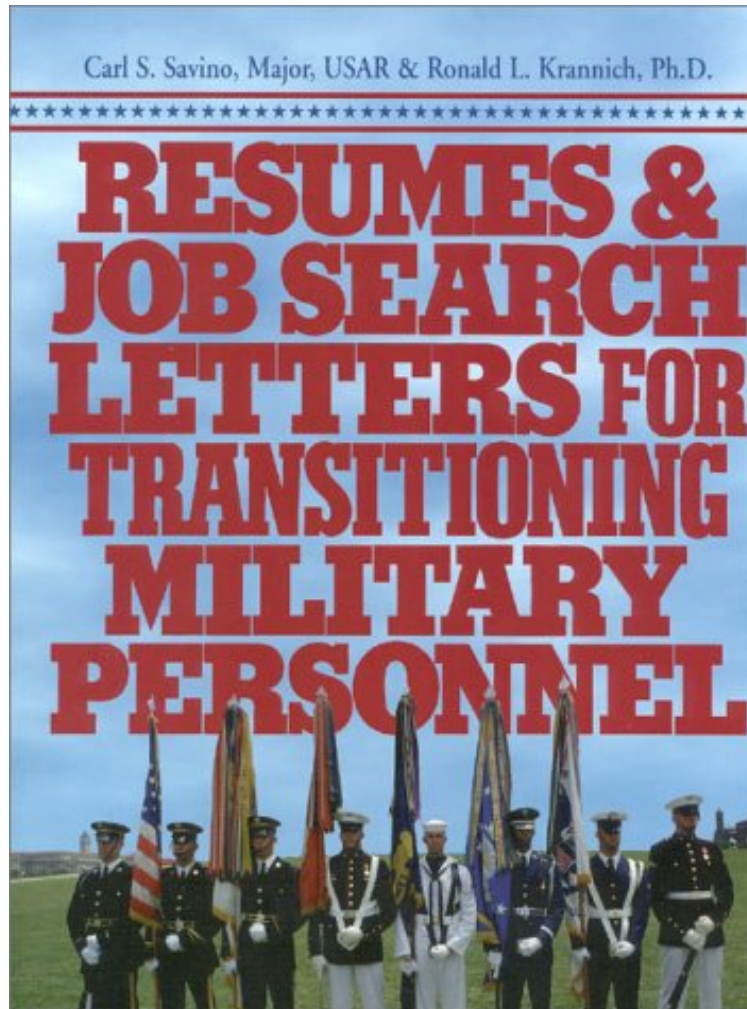


# Resumes and Job Search Letters for Transitioning Military Personnel

*Carl S. Savino*

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Includes numerous examples and tips for resumes and letters relevant to various rank and experience levels in all areas of the military.

Excerpt. Reprinted by permission. All rights reserved. Chapter 1: Show Me Your Resume! It's show and tell time. Let's assume we're an employer who may be interested in your qualifications. Since we're trying to screen for the perfect candidate, we want to see your resume, along with a cover letter, salary history, and salary requirements, before we see you in person. Yes, if you want to apply for a job with our company, you need to immediately send us this information via fax, mail, or e-mail. When was the last time you looked for a job in the civilian world? Did your job search involve writing a resume and crafting various types of job search letters? How effective was your writing? Did you get the response you expected? If you used a resume to find a job, did you mail it in a response? Use this well-written book to put power into your paper qualifications and give yourself that "extra edge" in communicating your qualifications.