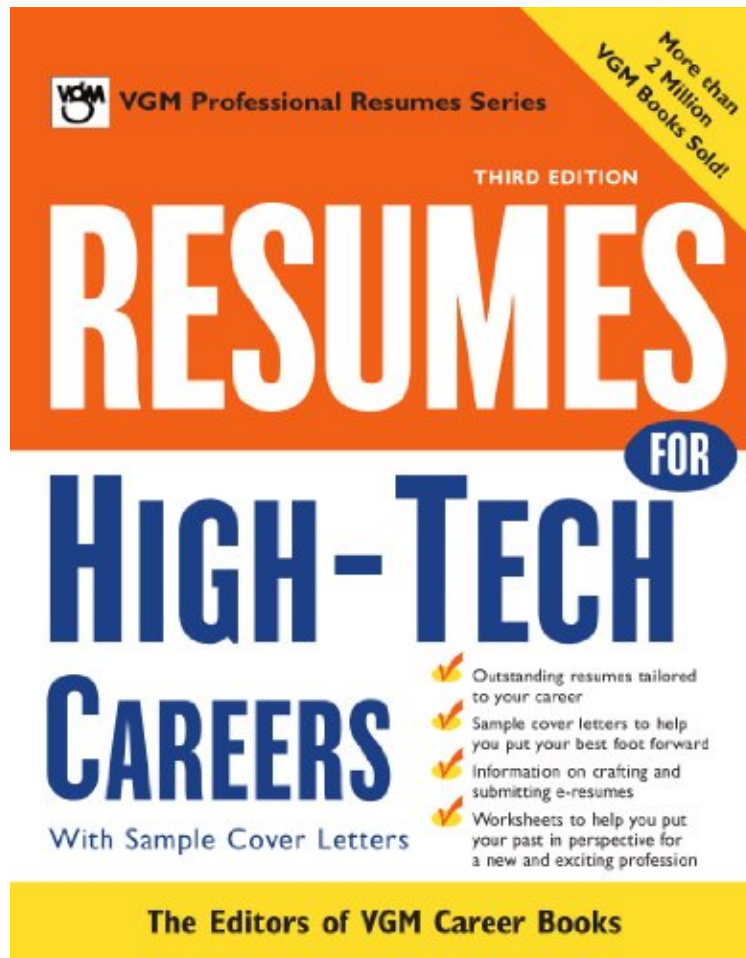


## Resumes for High Tech Careers

Editors of VGM

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the brunt of the recent economic downturn, the hiring pool has become flooded with highly skilled, highly qualified job seekers. In this competitive atmosphere, it's more important than ever to impress potential employers with a polished, professional resume. Whether you're just out of school and new to the game or a seasoned veteran making a change, Resumes for High-Tech Careers has a sample resume to suit your needs. From systems analysis to software programming, architectural drafting to environmental engineering, digital circuit design to aerospace research, these pages are packed with outstanding resumes geared toward all facets of the technology industry. In this updated edition, you'll find: Nearly 100 diverse sample resumes that represent the complete spectrum of job seekers, from entry level associates to executives Dozens of attention-grabbing sample cover letters that will separate you from the rest of the pack Organizational worksheets to help you gather information and condense it into a lean, clean presentation Language tips for wording a resume that pops off the page Attractive layout options that underscore your strengths and downplay your weaknesses Up-to-date advice on submitting resumes electronically and using technology to enhance your job prospects In today's job market, an effective, eye-catching resume is essential for success. With the help of Resumes for High-Tech Careers, you'll make a strong first impression and take a confident step toward landing the job of your dreams. About the Author McGraw-Hill authors represent the leading experts in their fields and are dedicated to improving the lives, careers, and interests of readers worldwide