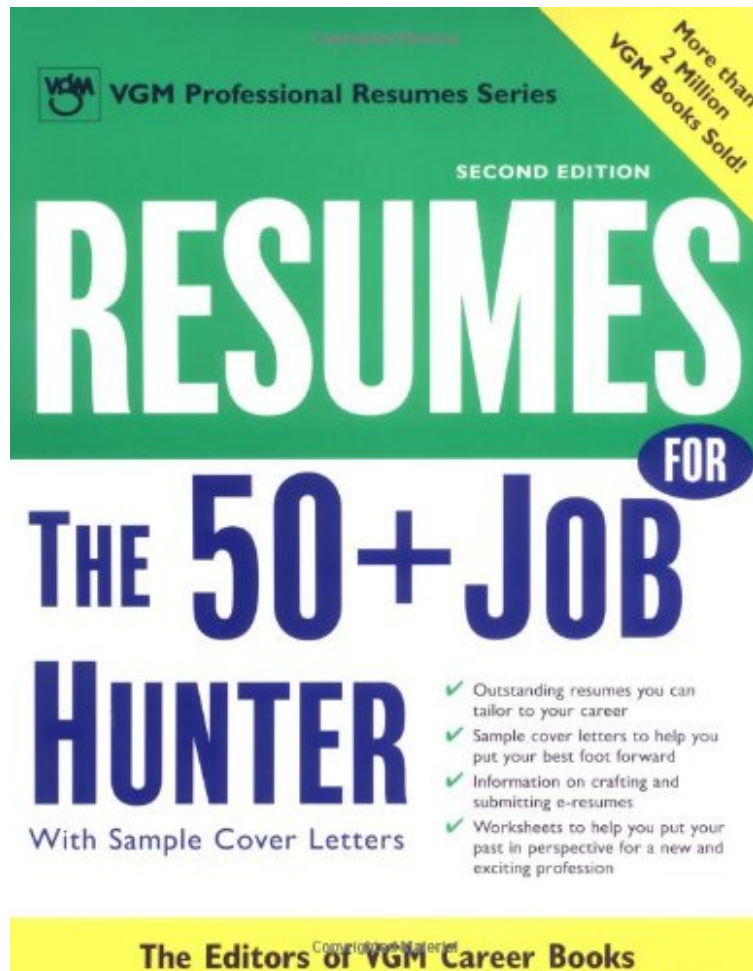


(Download pdf ebook) Resumes for the 50+ Job Hunter, 2nd Ed.

## Resumes for the 50+ Job Hunter, 2nd Ed.

VGM Career Books

DOC | \*audiobook | ebooks | Download PDF | ePub



DOWNLOAD



READ ONLINE

#6099623 in Books 2002-09-25Original language:EnglishPDF # 1 10.60 x .42 x 8.40l, #File Name: 007139043X160 pages | File size: 31.Mb

**VGM Career Books : Resumes for the 50+ Job Hunter, 2nd Ed.** before purchasing it in order to gage whether or not it would be worth my time, and all praised Resumes for the 50+ Job Hunter, 2nd Ed.:

9 of 9 people found the following review helpful. Disappointing - no help for older personsBy R. TarvinThe title of this book is misleading. It contains no advice for older job hunters. It has just general information on how to write a resume and cover letter with lots of examples. I would have expected it to contain hints for those of us over 50 years as to how to avoid age discrimination. Such as-don't list the year you graduated from high school or college. Otherwise, it's one of many good general books on job seeking.

Strong, impressive resumes that lead to the right job! For job seekers wanting to create effective resumes that hit the target every time, the VGM Professional Resumes series is here to help them reach that goal. Each book in the series offers essential advice plus 100 sample resumes and 20 cover letters tailored to a job seeker's needs or field of interest.

Includes a variety of resume formats, tips on highlighting strengths and using active vocabulary, and helpful worksheets for gathering personal information.

From the Back Cover A strong resume can be the single most important factor in landing the best job. Resumes for the 50+ Job Hunter identifies the key ingredients of outstanding resumes for this unique situation in order to help you write a concise, stylish, and information-packed resume that will get noticed. Inside you'll find tips and techniques for crafting a successful resume and much more, including: Nearly 100 sample resumes Numerous sample cover letters Worksheets that help you gather information and draft your resume Descriptions of common elements in the most popular resume formats Tips for crafting your resume using active vocabulary Advice on layout and submitting resumes electronically Learning to write a strong resume is the first step in landing the job of your dreams. Resumes for the 50+ Job Hunter will help you build a resume that makes the kind of first impression that will lead to interviews and job offers. About the Author McGraw-Hill authors represent the leading experts in their fields and are dedicated to improving the lives, careers, and interests of readers worldwide