

(Mobile ebook) The Big Book of Jobs: 1998-1999 Edition

The Big Book of Jobs: 1998-1999 Edition

Us Department of Labor

**Download PDF | ePub | DOC | audiobook | ebooks*



#18996208 in Books Vgm Career Horizons 1999-01Original language:EnglishPDF # 1 11.00 x 8.50 x 1.50l,
#File Name: 0844220728576 pages | File size: 15.Mb

Us Department of Labor : The Big Book of Jobs: 1998-1999 Edition before purchasing it in order to gage whether or not it would be worth my time, and all praised The Big Book of Jobs: 1998-1999 Edition:

This is the job seeker's single most comprehensive source of career information: an unbeatable combination of extensive, up-to-date data from the U.S. Department of Labor plus a Job Seeker's Guide of hard-hitting advice from a well-respected career counseling professional! Job seekers save precious time by getting everything they need in this single volume.

From the Back CoverFind the answers you need for a successful job search in this all-encompassing volume As a job seeker, you have more questions than answers: Does my resume really highlight my job skills? Am I resigned to low-paying jobs because I don't have a degree? What field shows the most growth opportunity? How much can I make? Finally you have one source to go to for these critical answers. The Big Book of Jobs combines a concise overview of the job-search process with all the latest government statistics on more than 250 jobs. Whether you are a recent graduate just entering the job market, a work veteran looking to change careers, or just keeping watch on your own job's future, The Big Book of Jobs offers everything you need to make informed choices about your career. The book is divided into two parts. Section one, "The Job-Seekers Guide," offers proven advice and strategies for job-search

success in any field; section two, the "Occupational Outlook Handbook," provides data on hundreds of positions that represent roughly seven out of eight jobs in today's economy. In "The Job-Seekers Guide," you'll find advice on: Choosing a career path Building career management skills Researching careers in the information age Writing effective cover letters and polished resumes . . . and more The "Occupational Outlook Handbook" offers you all the latest statistics on hundreds of positions, including: Job descriptions Working conditions Employment trends and outlooks Training, qualifications, and advancement Salary ranges . . . and more With The Big Book of Jobs, your job-search needs will be fulfilled and you will be on your way to a successful career in the field of your dreams. About the Author From the Editors of VGM Career Books and the U.S. Department of Labor. The Job Seekers Guide was written by Barbara Spencer Hawk, a career consultant and counselor.