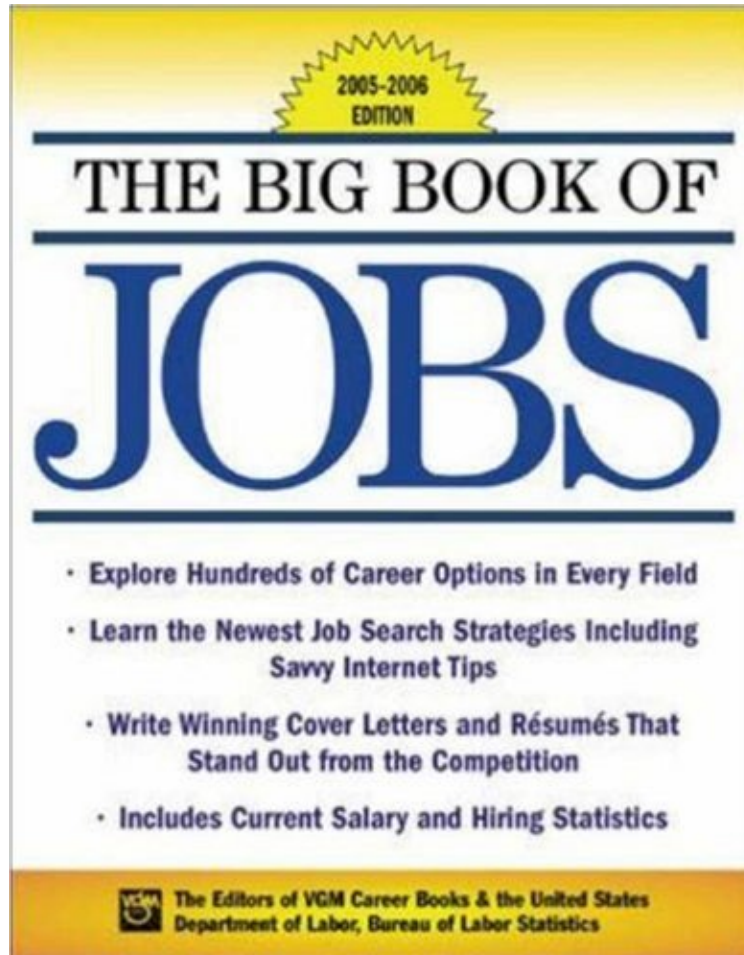


The Big Book of Jobs 2005-2006 Edition

Editors of VGM

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Editors of VGM : The Big Book of Jobs 2005-2006 Edition before purchasing it in order to gage whether or not it would be worth my time, and all praised The Big Book of Jobs 2005-2006 Edition:

Job seekers find the answers they need for a successful job search in this all-encompassing volume Here's an unbeatable combination: up-to-date data from the U.S. Department of Labor, plus cutting-edge career strategies from VGM. The Big Book of Jobs lets job seekers save precious time by offering everything they need in a single volume. The first section helps you explore various career options; write cover letters and resumes; build job-hunting networks; and master the interview. The second describes more than 250 career possibilities, providing such data as: Working conditions Employment Job outlook Earnings Related occupations Training, other qualifications, and advancement An added bonus is a chapter coaching job seekers on how to read the Labor Department's often intimidating Occupational

Outlook Handbook, a vital resource for any serious job hunt. Whether a person is looking for a first job, seeking a career change, or worrying about the future of a specific field, this all-in-one resource is the best choice for complete, up-to-date career information.

From the Back Cover Find the answers you need for a successful job search in this all-encompassing volume As a job seeker, you have more questions than answers: Does my resume really highlight my job skills? Am I resigned to low-paying jobs because I don't have a degree? What field shows the most growth opportunity? How much can I make? Finally you have one source to go to for these critical answers. The Big Book of Jobs combines a concise overview of the job-search process with all the latest government statistics on more than 250 jobs. Whether you are a recent graduate just entering the job market, a work veteran looking to change careers, or just keeping watch on your own job's future, The Big Book of Jobs offers everything you need to make informed choices about your career. The book is divided into two parts. Section One, "The Job-Seekers Guide," offers proven advice and strategies for job-search success in any field; Section Two, the "Occupational Outlook Handbook," provides data on hundreds of positions that represent roughly seven out of eight jobs in today's economy. In "The Job-Seekers Guide," you'll find advice on: Choosing a career path Building career management skills Researching careers in the information age Writing effective cover letters and polished resumes . . . and more The "Occupational Outlook Handbook" offers you all the latest statistics on hundreds of positions, including: Job descriptions Working conditions Employment trends and outlooks Training, qualifications, and advancement Salary ranges . . . and more With The Big Book of Jobs, your job-search needs will be fulfilled and you will be on your way to a successful career in the field of your dreams. About the Author From the editors of VGM Career Books, the nation's leading publisher of career related titles.