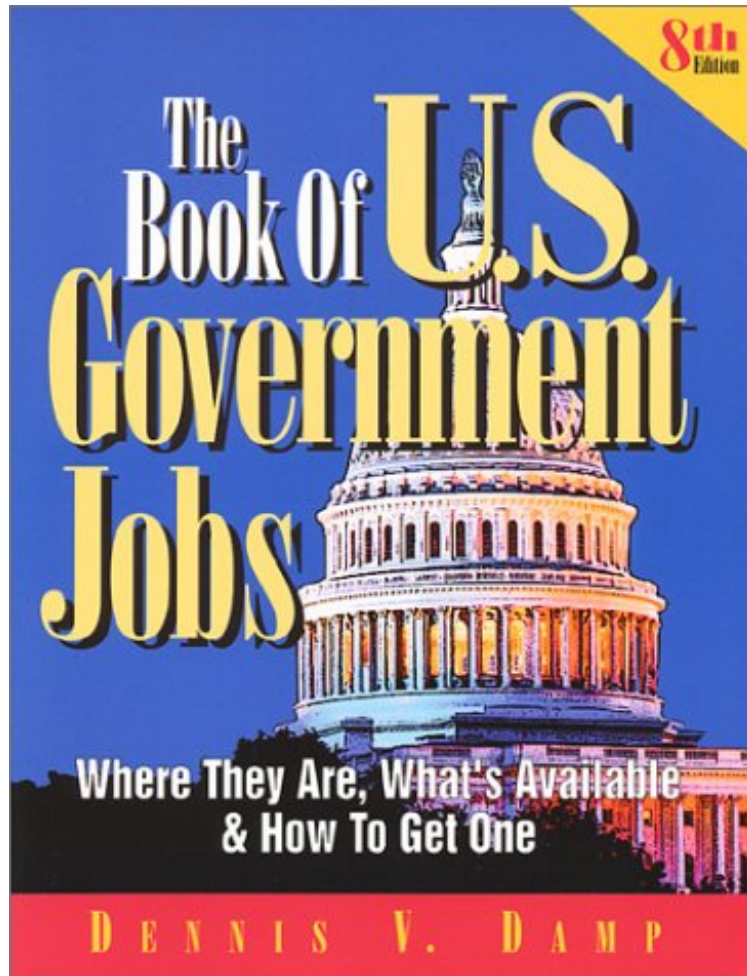


[Mobile ebook] The Book of U.S. Government Jobs: Where They Are, What's Available and How to Get One (8th Edition)

The Book of U.S. Government Jobs: Where They Are, What's Available and How to Get One (8th Edition)

Dennis V. Damp

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Dennis V. Damp : The Book of U.S. Government Jobs: Where They Are, What's Available and How to Get One (8th Edition) before purchasing it in order to gage whether or not it would be worth my time, and all praised The Book of U.S. Government Jobs: Where They Are, What's Available and How to Get One (8th Edition):

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thorough, comprehensive, reliable reference for anyone considering a possible career in governmental public service. Individual chapters address the basics of governmental employment, and the processes of being interviewed and taking civil service exams, as well as jobs specifically for military veterans, overseas employment, the U.S. Postal service, law enforcement jobs and much more. An exhaustive reference with appendixes of contact lists for federal agencies, a straightforward checklist for job hunters, and much more, *The Book Of U.S. Government Jobs* is an essential, core guide suitable for government job seekers of all backgrounds and recommended for school guidance office, community job-center, and public library reference collections. 0 of 0 people found the following review helpful. It's All Here By Tedd Stockham Yup, it's there...all the information you could possibly need...err, use...uhh, all you have to do is FIND IT. This could have easily been broken down into 30-40 volumes on separate subjects! Once I began reading...absorbing the volumetric explosion of information...I was too TIRED to look for the job!

The completely revised 8th edition of *The Book of U.S. Government Jobs* by Dennis V. Damp provides the information that job seekers need to successfully land high-paying and secure government job. This edition features a new chapter on law enforcement, an expanded application chapter that shows readers how to write effective (KSAs) Knowledge, Skills and Abilities statements and updated information. Abundant resources and tools are provided to help with the job search including easy-to-follow checklists and networking resources. This edition includes over 1,000 resources for exploring careers and locating job vacancies nationwide and overseas. Uncle Sam employs 2,704,000 workers and 50,687 students and annually recruits hundreds of thousands nationwide and internationally for entry level to professional occupations. Benefits are excellent, including comprehensive health care, 401K savings plans, low-cost life insurance, liberal vacation and sick leave, plus an average annual salary that exceeds \$51,000. The federal sector offers considerable employment opportunities. Currently 28% of the federal workforce (757,000 federal employees) are now eligible for retirement. Additionally, 28,000 Airport Security Screener jobs were created by the new administration and are now being filled nationwide and law enforcement jobs are also on the increase due to the tragic September 11th terrorist attacks. **KEY FEATURES:** * Identify job openings, personnel office contact phone numbers and Internet web sites for job vacancies. * Includes a new chapter on law enforcement careers * Presents step-by-step instructions on how to complete employment applications and resumes with easy-to-follow checklists. * Describes special hiring programs for veterans, student employment, and for people with disabilities. * An extensive section on how to write effective (KSAs) Knowledge, Skills and Ability statements is included. * Provides detailed information for each federal agency with contact information and Web site address. * Helps readers prepare and practice for the job interview. Sample interview questions provided with helpful hints. * Covers stateside and overseas jobs, entry level to professional occupations. * Offers networking paths for those who want to explore various career options in the federal government. * Presents sample tests for the clerical and administrative fields. * Includes information on Post Office jobs * A comprehensive book describing where the jobs are, what's available and HOW TO LAND ONE.

From Library Journal If ever a book's title described its content, this one does. Now in its eighth edition, this valuable reference tool continues to provide essential information and advice for those seeking to obtain secure, high-paying federal government jobs. Over 50 percent of material from the 2000 edition has been updated, and approximately 300 pages of new material have been added to reflect recent developments in the competitive job market precipitated by the September 11 attacks. While this edition repeats the same 12 chapter topics of its predecessor, it features a new chapter on the growing area of law enforcement jobs, as well as expanded and substantially revised versions of the chapters on employment secrets, opportunities for the disabled, and applications, which instructs users how to write Knowledge, Skills, and Abilities (KSAs) statements. Other revisions consist of updates of contact information (e.g., web sites and telephone numbers or agencies) as well as employment statistics. In his informative preface, Damp (*Post Office Jobs; Health Care Job Explosion; Take Charge of Your Federal Career*) notes the introduction of a simplified application form, the increased use of telephone and online applications, and the trend toward decentralizing the application process. The five appendixes provide a job hunter's checklist and contact and occupation listings. A useful and popular source on the process of finding government employment, this is recommended for career collections in both public and academic libraries. Stanley P. Hodge, formerly with Ball State Univ. Lib., Muncie, IN Copyright 2002 Reed Business Information, Inc. "A year ago you gave me pointers on finding a federal job. I'm now a paralegal specialist... Thanks." -- J.G., Tulsa, OK "An updated, comprehensive how-to guide, provides an in-depth understanding of the federal employment system. This title is recommended." -- Library Journal, April 2000 "This is the 'Bible' of understanding the federal job application process. Includes plenty of examples." -- Bookwatch From the Publisher There is a hiring frenzy taking place in the federal sector. Currently 28%, 700,000 + workers, are eligible to retire and within the next 3 to 5 years over 50% will be at retirement age. The FBI is recruiting 1400 support personnel and 1000 agents. Immigration and Naturalization Service (INS) plans to hire 8,500 employees including Border Patrol Agents and immigration inspectors by September 30, 2002. The new Transportation Security Agency (TSA) is hiring between 30,000 to 70,000 security screeners at 429 airports nationwide. Last week there were 19,000 job vacancies posted on

just one federal jobs recruitment site and hiring is in all sectors due to the aging federal employee population. Those seeking employment have to know how the federal employment system works to successfully land a high paying and secure government job. The Book of U.S. Government Jobs takes job seekers step-by-step through the process; from finding job vacancies, networking within the federal sector, completing comprehensive federal applications that get attention, and the interview process with extensive resources to assist you along the way. The Book of U.S. Government Jobs is the most authoritative book on federal government jobs on the market. It is written by an expert in the field who worked for Uncle Sam for 33+ years. This title has been reviewed and highly recommended by LIBRARY JOURNAL twice and the previous editions were finalists for the prestigious Benjamin Franklin Awards' "BEST CAREER TITLE" in 1996 and again in 2001.