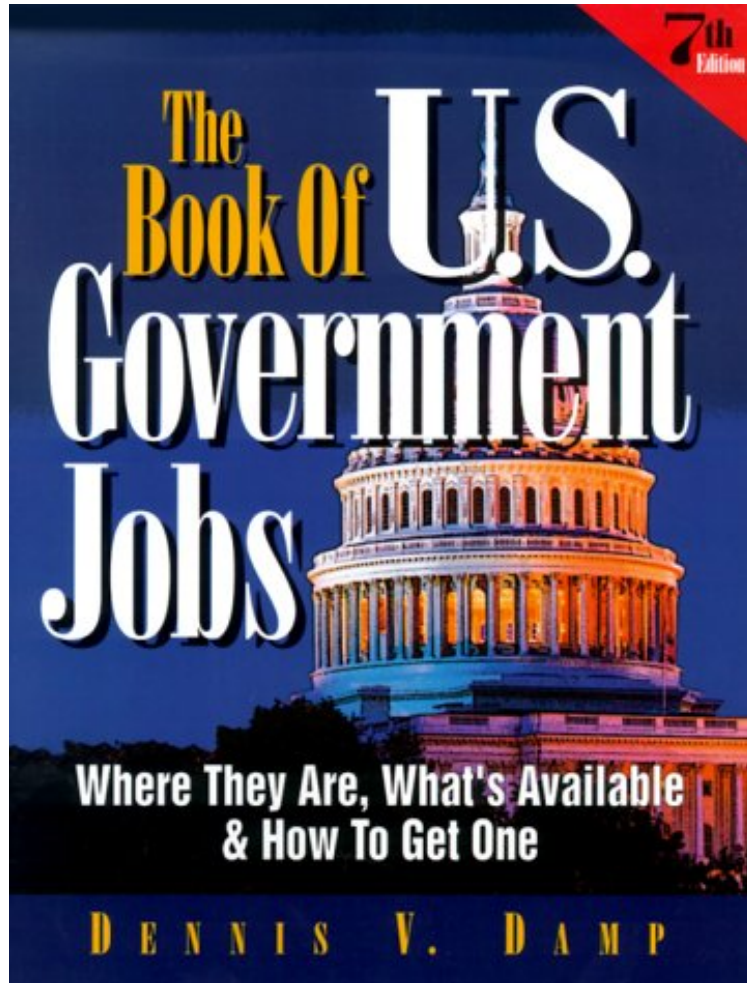


(Download pdf ebook) The Book of U. S. Government Jobs: Where They Are, What's Available and How to Get One (Completely Rev) (Book of Us Government Jobs, 7th ed)

The Book of U. S. Government Jobs: Where They Are, What's Available and How to Get One (Completely Rev) (Book of Us Government Jobs, 7th ed)

Dennis V. Damp

*ebooks | Download PDF | *ePub | DOC | audiobook*



DOWNLOAD



+

READ ONLINE

#7052881 in Books 2000-01-01Original language:EnglishPDF # 1 .82 x 8.54 x 11.00l, #File Name: 0943641187256 pages | File size: 17.Mb

Dennis V. Damp : The Book of U. S. Government Jobs: Where They Are, What's Available and How to Get One (Completely Rev) (Book of Us Government Jobs, 7th ed) before purchasing it in order to gage whether or not it would be worth my time, and all praised The Book of U. S. Government Jobs: Where They Are, What's Available and How to Get One (Completely Rev) (Book of Us Government Jobs, 7th ed):

0 of 0 people found the following review helpful. DisappointmentBy DTThis book is two decades old and not as advertised. I could not take advantage of this book ever .19 of 19 people found the following review helpful. A handy

and easy-to-use resource. By Midwest Book Review. Now in an updated ninth edition, *The Book Of U.S. Government Jobs* is a no-nonsense career resource that explains in plain terms where available American government jobs are and how to get one. From an overview of the federal employment process, to advice concerning the interview process, completing one's employment application, and passing civil service exams, to overseas employment opportunities, careers specific to the postal service or law enforcement, and much more, *The Book Of U.S. Government Jobs* is a solid primer of what to expect and thoroughly reflects the many changes in the American governmental employment process that have been wrought in response to the September 11th attacks. Point-by-point requirements, recommendations, and contact information for each institution from which one can seek employment form the heart of this handy and easy-to-use resource. 49 of 51 people found the following review helpful. Empty.Net Online Job Search 2000. By Webmaster. Finally, someone has written a book on government jobs that is not only up-to-date but easy to follow and understand. One of the best career guides I've read. I found all of the information I needed to locate, find and apply for government jobs. The Chapter on Completing Your Application was especially helpful. It shows you step-by-step how to complete your application or resume and it provides an actual job announcement and a well constructed sample application to guide you through the sometimes complex application process. The author also provides an easy-to-follow Job Hunters Checklist that walks you through your federal job search. Loaded with resources such as agency addresses, helpful web sites, and job hotlines and it covers special hiring programs including student hiring, overseas jobs, jobs for people with disabilities and much more. Well worth the purchase and I highly recommend this book to anyone looking for a government job.

This all new 7th edition offers job seekers all of the tools necessary for landing a high paying job with Uncle Sam, this country's largest employer. Discover where the jobs are, what jobs are available, and most importantly how to find them. This revised edition includes over 1,000 resources for exploring careers and locating job vacancies nationwide and overseas. Uncle Sam employs over 2,850,000 civilian workers and 56,000 students. The average salary exceeds \$46,000 and over 300,000 job vacancies are filled annually at thousands of locations and in hundreds of occupations-entry level to professional. Few employers can match the wide range of career opportunities that government offers. Today, simplified application forms and resumes are accepted by agencies and most agencies advertise jobs on the Internet, fax back services, or take your application by phone. This ALL NEW 7th edition shows Job seekers how to successfully land the job they want in government. **KEY FEATURES** * Identify job openings. Complete procedures for all jobs. Lists personnel office contact phone numbers and Internet web sites for job vacancies. Over 1,000 job finding resources included. * Lists all 900 job titles and classifications with step-by-step application procedures. * Describes special hiring programs for veterans, student employment, and for people with disabilities. * Provides detailed information for each federal agency with contact information and Web site address. * Helps readers prepare and practice for the job interview. Sample interview questions provided with helpful hints. * Covers stateside and overseas jobs, entry level to professional. * Presents sample tests for the clerical and administrative fields. The ALL NEW 7th Edition explores all aspects of civilian employment including: entry level jobs, professionals, student hiring, part time jobs, overseas opportunities, outstanding scholars, sample tests, veteran hiring program, disabled hiring, new resume formats, interviewing skills, job search checklist, agency contacts, over 1,000 job resources, postal jobs exams, key web site listing, personnel offices and qualification standards.

From Library Journal. About 2.5 percent of the work force is employed by the federal government, with a high percentage of the new employees hired each year being professional and technical workers. In *The Book of U.S. Government Jobs*, Damp, the author of numerous books on government careers, walks job seekers through the federal hiring process. This seventh revision follows the same arrangement as its predecessor but includes updated statistics, added electronic tools, a discussion of new application forms, a revised picture of the federal job outlook, and some expanded sections. Chapters provide a good overview of qualifications, pay, and benefits; requirements for civil service exams; veteran preference considerations; opportunities for the disabled; and interviewing tips. The text is visually enhanced with a good use of bold topic headings, boxes, margin comments, and tables. Recommended for academic and public library career collections. [BOMC alternate.] Post Office Jobs notes that the U.S. Postal Service employs more workers than any Fortune 500 company, with over 40,000 positions opening each year. This book aims to help applicants identify job openings, match their skills to job classifications, provide information on when and where to take qualifying exams, and deal with applications, r?sum?s, and interviews. Following an overview of the USPS and its hiring process, types of jobs, and benefits, a large portion of the book is devoted to how to take qualifying exams, with sample questions and answers. Brookhaven Press extends and updates information for these titles and their other career books by hot-linking to federal agency employment web sites from its own site (<http://federaljobs.net>). Recommended for public libraries. -Stanley P. Hodge, Ball State Univ. Lib., Muncie, IN Copyright 2000 Reed Business Information, Inc. From Booklist. Now in its sixth edition, Damp's book on federal employment is recognized as one of the more practical guides for finding work with the government. Though his title suggests that this is a listing of job openings, Damp instead shows how the federal hiring process works. He explains

how to find out about vacancies and openings, notes which agencies in which locations have the most positions, shows how to fill out applications, and reassures those concerned about civil service exams. This new version of last year's edition, which includes information about revised application forms and procedures, student employment, and the government's job postings on the Internet, is accompanied by IBM Windows job application software OF-612 Lite, prepared by DataTech Software Inc. (Last year's original sixth edition is still available in paperback and is a good buy for \$18.95.) David Rouse "Damp's book on federal employment is recognized as one of the more practical guides for finding work with the government. Though his title suggests that this is a listing of job openings, Damp instead shows how the federal hiring process works. He explains how to find out about vacancies and openings, notes which agencies in which locations have the most positions, shows how to fill out applications, and reassures those concerned about civil service exams..." -- BOOKLIST - 1997 "For anyone seeking employment with the government, The Book of U.S. Government Jobs provides a clear roadmap through the federal maze. Getting to your destination a job will be a whole lot easier with the help of this book." -- MAINSTREAM MAGAZINE - 1996 "I just wanted to drop you a line to show my appreciation for the information you have provided. Before I ran across your publications I almost threw away \$400 to a so called agency that "promised me a government job." So once again, thank you for your "civil service" from all of us hopeful civil service employees." -- Tom G., Bay Area, CA - January 1998