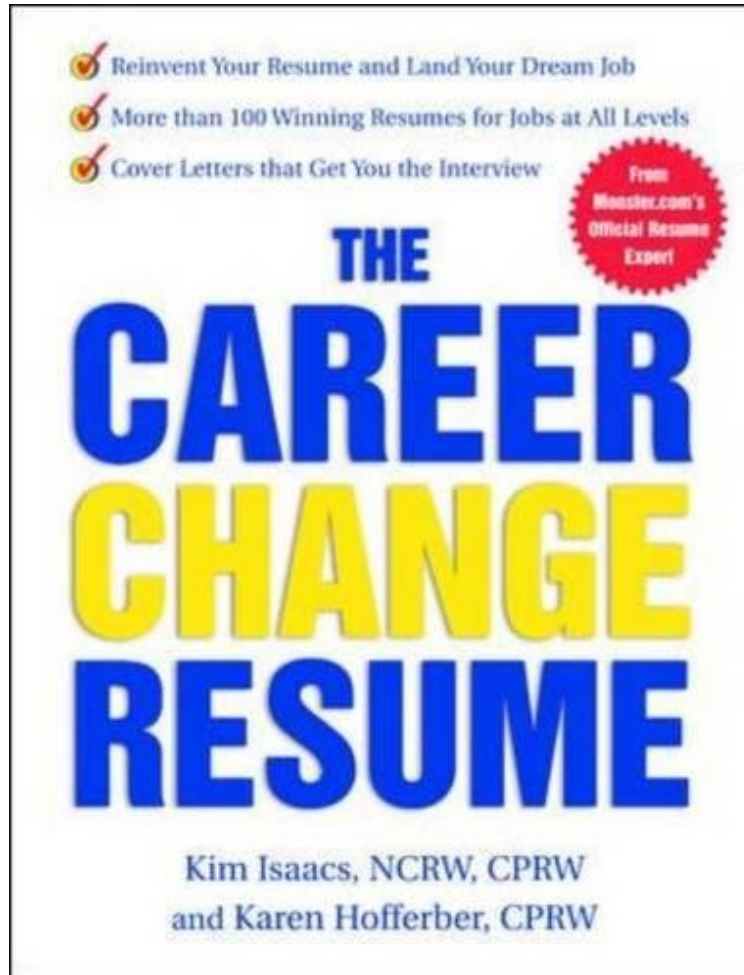


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The Career Change Resume

Karen Hofferber, Kim Isaacs

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Karen Hofferber, Kim Isaacs : The Career Change Resume before purchasing it in order to gage whether or not it would be worth my time, and all praised The Career Change Resume:

0 of 0 people found the following review helpful. Three StarsBy CustomerGood reference book for updating due to a career change.41 of 41 people found the following review helpful. In invaluable resource for a career changeBy Robert WynkoopWell after 30 years in the ministry it was time to change careers. I was faced with an dilemma that every change of career pastor faces: How in the world do I market ministry skills in the work place? Too many of my colleagues have not been very successful transitioning from ministry to business. . . they end up working in mortuaries, rest homes, and YMCA's at less than desirable salaries. After working for a very modest salary for my entire career, I was looking for someway to make a good living.This book helped me in two ways. First, it helped me put in the language of business the skills I acquired in ministry. Second, it gave me valuable help in writing a resume

that was appropriate for my new career. Here is a word of advice: You may be tempted to skip the first chapter and start thumbing through the book looking for an appropriate resume. Please do not do this. Read the introductory material first. This book was an invaluable resource for my successful career change and it can help you achieve the same success that I have.

Written by the official resume advisers to Monster.com, this is the ultimate guide to creating life-changing resumes. The Career-Change Resume helps aspiring career-changers reinvent themselves by showing them how to transform their resumes. The book includes step-by-step instructions demonstrating how to craft resumes that open doors to new careers; more than 150 sample resumes and cover letters; valuable, innovative career-change tools and strategies; and solutions to common problems plaguing career-changers.

From the Back Cover
The ultimate guide to repositioning your resume
Are you thinking of making a career change? You're not alone. For a multitude of reasons, millions of workers will attempt to change careers this year--hopeful but uncertain of how to go about a successful career transition. Written by the official resume advisers to Monster.com, The Career Change Resume helps aspiring career changers reinvent themselves. This accessible guide offers insightful, innovative job seeker solutions that will equip you with the tools and strategies you need to achieve your new professional goals. Inside, you'll find over 100 winning resume and cover letter samples prepared by certified, professional resume writers--with career goals ranging from management and education to medical, finance, retail, real estate, and much more. The authors help you identify your most marketable skills and effectively compete against job seekers with more directly relevant experience. You get the nuts and bolts of redesigning your resume along with:
Step-by-step instructions demonstrating how to craft resumes that open doors to new careers
Solutions to common problems plaguing career changers, from experience gaps to salary adjustments
Tips on powerfully communicating the unique advantages and benefits you offer--and ways to leverage your accomplishments to enable you to transition from virtually any career or industry
Strategies for writing employer-focused letters that prompt hiring managers to call you for job interviews
Armed with a masterpiece resume, a high-octane cover letter, and a can't-miss job search strategy, you can succeed in shifting careers and land the job of your dreams with the proven action plan in The Career Change Resume.
About the Author
Kim Isaacs, CPRW, NCRW, is Monster.com's resume expert and director of ResumePower.com, a resume writing company serving job changers across the globe. . Karen Hofferber, CPRW, is senior resume writer for ResumePower.com. She has also served as Monster's resume advisor, where she wrote articles on resume writing and provided advice to thousands of job seekers.