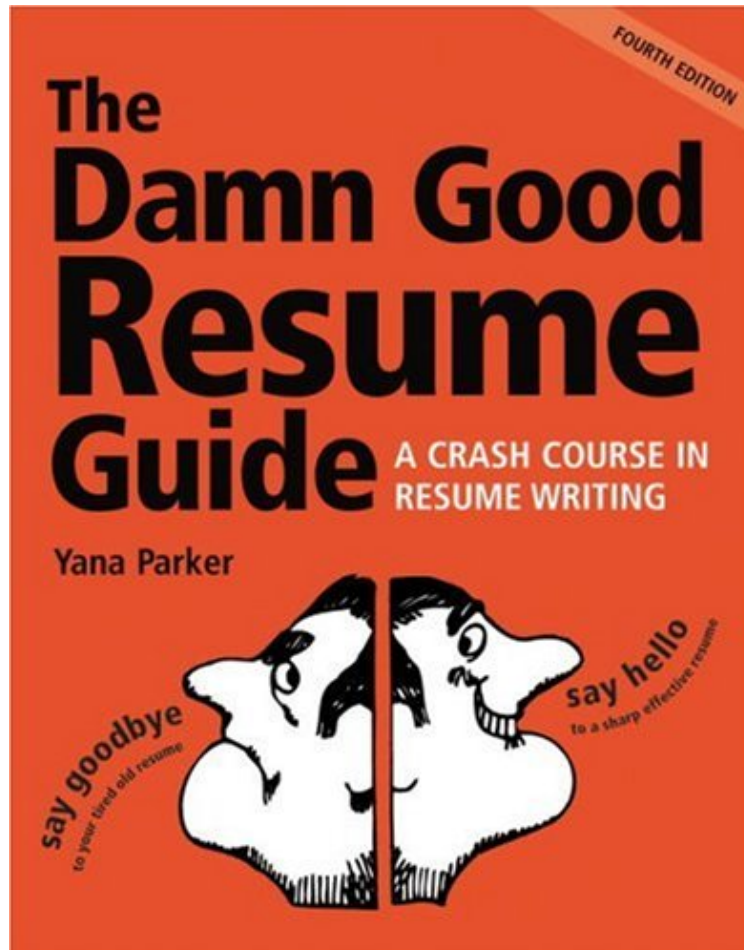


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# The Damn Good Resume Guide: A Crash Course in Resume Writing

Yana Parker

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Yana Parker has helped hundreds of thousands of job seekers write and refine their resumes to damn near perfection. Her resume guides have been praised for their user-friendly style and savvy advice and, rightly so, have become staples in libraries, career centers, and employment offices nationwide. Now, in this fully revised and updated edition of the best-seller, you can quickly garner resume-writing wisdom by following 10 easy steps to a damn good resume. Also included are completely new sections on formatting resumes and submitting resumes over the Internet. Here is a resume guide you can count on to help you get that resume done fast and get it done right.

"Most resume books are written for people with perfectly impeccable, straight-as-an-arrow work backgrounds. Yana Parker writes for the other 99 percent." -Joyce Lain Kennedy, nationally syndicated career columnist  
From the Publisher  
Sales of previous editions of DAMN GOOD RESUME surpass 600,000 copies.  
About the Author  
YANA PARKER launched her career as a writer and entrepreneur in 1978. Since publishing the national bestseller DAMN GOOD RESUME GUIDE in 1983, she went on to produce four more highly successful books for job seekers.