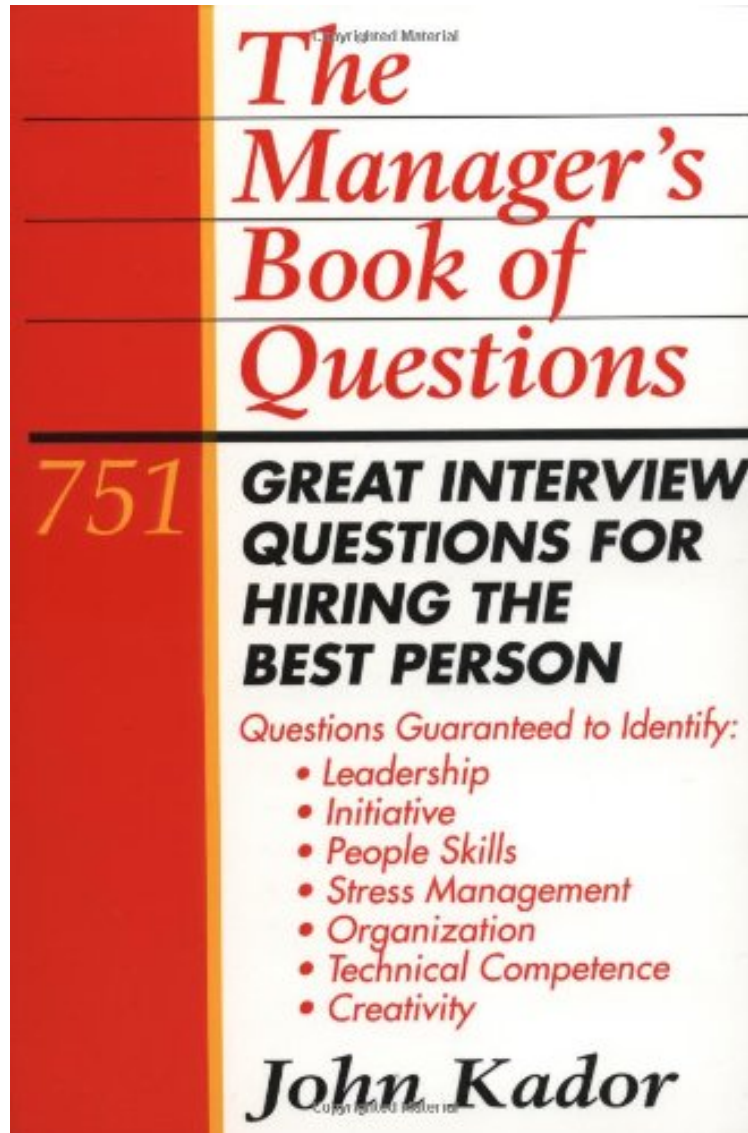


The Manager's Book of Questions: 751 Great Interview Questions for Hiring the Best Person

John Kador

audiobook / *ebooks / Download PDF / ePub / DOC



 Download

 Read Online

#1224467 in Books 1997-03-01 Original language: English PDF # 1 8.90 x .57 x 5.90l, #File Name: 007034311X224 pages | File size: 37.Mb

John Kador : The Manager's Book of Questions: 751 Great Interview Questions for Hiring the Best Person before purchasing it in order to gauge whether or not it would be worth my time, and all praised The Manager's Book of Questions: 751 Great Interview Questions for Hiring the Best Person:

30 of 31 people found the following review helpful. Great questions. By Steven M. Stedman When I purchased this

book, I was looking for a wide variety of interview questions to ask on phone interviews. There are some good questions in this book. The questions fall into the following categories: 25 Questions to Get the Ball Rolling. 50 Questions on the Candidate's Work History. 100 Questions to Determine Fit. 25 Questions to Determine Motivation. 25 Background Questions. 25 Teamwork Questions. 25 Stress Questions. 25 Thoughtful Questions. 25 Questions about Money. 251 Questions for Specific Disciplines. 25 Questions to Close the Interview. 25 Questions to Help Identify Applicants Who May Be Disgruntled or Prone to Violence. 50 Questions the Interviewer Should Expect to Be Asked. Top 10 Off the Wall Questions. Top 10 Questions for Entry Level Candidates. My favorites are the off the Wall Questions. For instance, "Give me 3 reasons that manhole covers are round." I was asked this when I was interviewing one time, and it really made me think. If you are looking for a source of general non technical interview questions then would be a good book for you. If you are looking for more technical questions, then you will probably want to get a different book. 0 of 0 people found the following review helpful. Three Stars By diannottigood 23 of 24 people found the following review helpful. For me this is a great resource! By Kevin Walters Here is the one that convinced me that I would like this book. It's from Chapter 7 ("Can you take the heat?") on page 84. "Q. When you've had a really GOOD day at work and you go home and kick back and you feel satisfied, what was it about that day that made you feel really good?" "Q. When you have had a really BAD day at work and you go home and feel upset, what was it about that day that made you feel really upset?" "A. In answer to the first question, technical people will offer as a reason for a really good day the solution of a really juicy technical problem. A bad day for them is often when they had to deal with other people. This is important information, because the jobs I'm staffing are people jobs. These are very effective questions in distinguishing candidates who may be great technicians but who would be uncomfortable dealing with people to the extent the job requires." "This is an excellent book. I have read a number of other articles and books on interviewing, and I have come across many of the questions in the book, in one form or another. As far as I am concerned, that validates the content of the questions. The background, however, (the "answers," if you will) is somewhat scant. I didn't feel like I needed it. But I wonder if this were my first book whether or not I would have liked it as much. The author explains the lack of "answers" in the Introduction and his explanation is acceptable. So here it is, 751 great questions you can pick from!

The Manager's Book of Questions is the first of its kind tool for recruitment managers and executives a powerhouse of terrific interview questions for hiring top-notch talent for any job. Is the applicant a team player? How does the applicant handle stress? Can the applicant think on his or her feet? How do you determine aggressiveness in sales people or creativity in a product designer? You find hundreds of questions on these and many more topics to make your interviews more productive and give you the ammunition you need to make a smart decision. For anyone who does any hiring, regardless, of level, this is the "must-have" guide.

.com Choosing someone to fill a job vacancy is one of any manager's most important responsibilities. The Manager's Book of Questions: 751 Great Interview Questions for Hiring the Right Person, by journalist John Kador, contains a wide assortment of carefully worded queries that help make the process more effective. Logically organized by topics such as work history, motivation, teamwork, and skill assessment, it also includes favorite questions of top recruiters and personal questions that should never be asked. From the Back Cover You're a half hour into the interview and you still don't know who's on the other side of the desk. You've asked your "tough" questions and gotten answers you've heard in one form or another, many times before. You still haven't a clue whether this candidate is right for the job, and you have 15 minutes until the interview is over. What you need is The Manager's Book of Questions... 751 powerful, penetrating questions that get you beyond the pat answers to the person behind the resume. Organized by topic, this book gives you hundreds of questions to make your interviews more productive: Is the applicant a team player? (35 teamwork questions) How does the candidate react to stress? (25 stress-management questions) Is the applicant able to field the unexpected? (25 questions to test how well candidates think on their feet) Does the applicant really want the job? (25 questions to determine motivation) Plus over 250 questions for assessing specific skillsets 100 questions to determine fit 25 ice-breaking questions And so much more Are you looking for creative thinkers? Innovators? Leaders? Aggressive sales people? Just open this book and find hundreds of great questions you can ask today. Peppered throughout this packed book are the favorite questions of recruiters at leading Fortune 500 companies--an arsenal of expertise that will upgrade your skills as an interviewer. Special "Top Ten" lists include the top ten best interview questions, the top ten toughest interview questions, and the top ten worst or illegal questions. Make the most out of your valuable interview time and get the information you need for a smart decision. For anyone who does any hiring, regardless of level, this is the "must-have" guide. About the Author John Kador has been a prolific business writer for over 15 years, He is also a noted interviewer and journalist.